

## **Brandy Court HOA Board of Directors Meeting Minutes**

Date: April 4, 2017

Time: 7:00 pm

Location: Manassas Park Fire Department

Board Members Present: Susannah Rosenberg, Pamela Thorpe, Lenette Myers

Homeowners Present: None

Management Present: Joyce Mullins

Meeting was called to order at 7:03pm

**Minutes:** Susannah moved to approve the March 2017 minutes, Lenette seconded and the motion carried.

**Financial Report:** Management gave a brief overview of the financials.

### **Old Business:**

Woodhue and Sunnyside fence repair: John Turner agreed to the requested payment terms and timing.

The deposit has been uploaded for Duane's approval. The work will be done within two weeks of receipt of the deposit.

### **New Business:**

Englewood/Sandstone retaining wall: The contract has been executed, material has been ordered, and Ms. Utility has been contacted. Work to be completed upon arrival of materials.

Susannah motioned to move \$2523.39 to Reserves per monthly budgeted amount for January – March. Pam seconded and the motion carried.

Oil leakage reported on Englewood Court. Management will send homeowner a letter.

Pit has a lot of trash and is ready for mowing, Management will schedule this with AL&L.

**Meeting Adjournment:** 7:23pm

*Approved*  
5-9-17